

Rutherford West HOA
Thursday, March 7, 2024 ~ 6:30 p.m.
Driftwood Community Center
15112 W. RR 150
Driftwood, TX 78619

**Board of Directors Meeting
MINUTES**

- I. **Board Meeting Call to Order / Roll Call / Establish Quorum:** The meeting was called to order at 6:36 p.m. Art Fonseca, Heather Taylor, Devin Bedwell, Aaron Hachenberg, and Tom Cummings were present meeting quorum. CSA Management was Association Management Director Ken McManus, CMCM®, AMS®, and Association Manager Rico Aviles, CAM®.
- II. **Prior Board Meeting Minutes**
 - a. Prior BOD Minutes – On a motion duly made and seconded, the Board approved the February 19, 2024 Board meeting minutes.
- III. **Management Reports**
 - a. Financial Review – The Board reviewed the financials for month ending January 31, 2024. Management notated that they were financials from Associa with improper entries. On a motion duly made and seconded, the Board accepted the financials with corrections.
 - b. 2024 Budget – On a motion duly made and seconded, the Board approved the 2024 Budget with corrections.
- IV. **Association Business**
 - a. Board Member Code of Ethics – On a motion duly made and seconded, the Board unanimously approved following the Board Member Code of Ethics and all Board members signed the Code of Ethics document.
 - b. Compliance Enforcement – On a motion duly made and seconded, commencing compliance enforcement was approved by the majority of the Board.
 - c. Fine Moratorium – On a motion duly made and seconded, a 90-day moratorium on fines was approved by the majority of the Board.
 - d. Front Landscaping Scope – On a motion duly made and seconded, the Board unanimously approved obtaining proposals for landscaping at the front entrance.
 - e. Waste Collection – On a motion duly made and seconded, the Board tabled this item to obtain additional information.
 - f. Cameras – On a motion duly made and seconded, the Board unanimously approved installing Flock cameras at the entrances to the community.
- V. Homeowner Statements – The owners present made general comments and questions.
- VI. **Closed Session Meeting – Executive Session – N/A**
- VII. **Open Session Meeting – Executive Session Summary – N/A**
- VIII. **Adjournment** – The meeting was adjourned at 7:31 p.m.